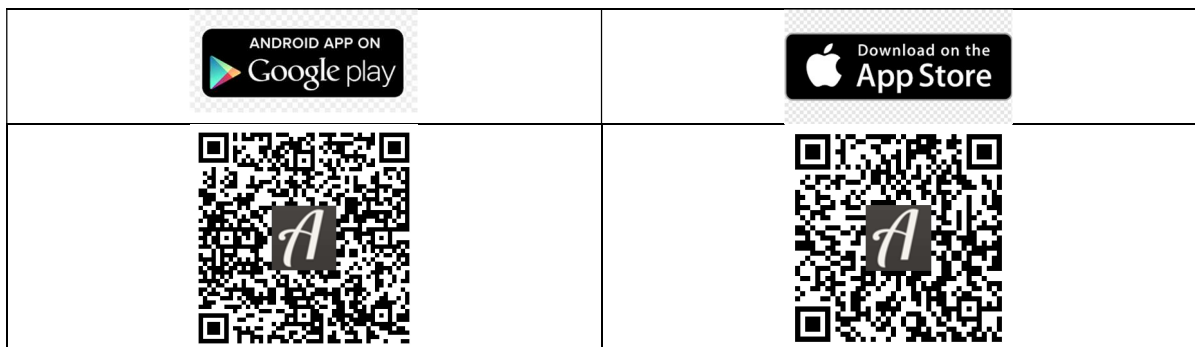


Amigo

Starter tips for the Amigo Tablet

You will find below a few « tricks », useful when you start your first interactions with an Amigo tablet:

1. Photos, videos or emails may be sent to the Amigo user directly from your account on the Amigo portal, on tablet.amigoclub.me. You may also use your regular email client (such as Gmail, Yahoo Mail, Outlook etc.) to send photos or emails (**but not videos**).
2. Also remember to add your photo, by going to the tab **my account** and then **profile** on the portal. It will then be visible on the Amigo tablet, in the call or e-mail menu.
3. Think of adding a mobile phone number in the **profile** tab. Certain messages may then be sent to you by SMS.
4. Remember to download the Amigo app onto your smartphone. You will then be able to receive incoming calls directly from the tablet. You can find it on Google Play, for Android smartphones, or Apple Store for iPhones and iPads, by searching for an app containing the words "Amigo Portal". You can also scan the QR code below, the one corresponding to your phone's operating system.



5. Do not forget to add family members or friends to the circle of people authorized to contact the tablet user. You will do so by going to the **administration** tab, and then **contacts**. You will chose the invited person's preferred language (choice: German, French, Italian or English) and the role you give them. Depending on the role, they will have access to all functions available in the corresponding **communication, care and administration** tab.
Also remember to send an explanatory message to all the people you will invite, ideally prior to an invitation being to them. They will then be able to interact more

Amigo

quickly with the tablet you have purchased. You will find a suggested text on the Amigo tablet documents page (<https://www.amigoclub.me/en/doc>) under " Start-up tips".

6. **Monitoring function:** this function is particularly useful when you need to help the Amigo user, from a distance. You can access it by clicking on the **overview** or **administration** tab to:
 - a. Obtain a **screenshot** of the Amigo tablet at that very moment.
 - b. **Reboot** the tablet, bringing it back to its original main screen.
7. If not too difficult for the tablet user, turning off the Amigo, for example at night before going to bed, may extend its lifespan. Working 24 hours a day can be a little tiring in the long run... 😊
8. All documents relating to the use of the tablets and the related service can be found here: www.amigoclub.me/en/doc.

We wish you and the Amigo user great pleasure in communicating with each other!
Best regards,

The Amigo team

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